



# School District of Manawa

## Policy & Human Resources COMMITTEE MEETING

Manawa School District Office - Board Room  
800 Beech Street, Manawa WI  
(920)596-2525

**Monday, July 1, 2024**  
**6:30 P.M.**

*Board of Education MISSION Statement: We Will Represent Our Community while Advocating For Our Stakeholders by Developing Strong Policy and Providing Direction For Our Future.*

### **Board of Education Committee Members: Reierson (C), Emmert, Coyle**

*Notice is hereby given that School Board members who are not members of the **Policy and Human Resources Committee**, up to and possibly including all Board members, may attend the above-noticed committee meeting so as to constitute a quorum of the Board. However, the role of any Board member who is not a member of the above-identified committee is limited to information gathering and participation in the committee's discussion. The Board shall take no action as a governmental body as part of the committee meeting.*

#### ❖ **CALL TO ORDER**

#### ❖ **ROLL CALL - Verification of Quorum**

➤ *B.O.E. Members Present:*

#### ❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

Email notification dated:

#### ❖ **AGENDA**

1. Handbook Review
  - a. Employee Handbook - Content Review
    - Combined - Professional & Support Staff Handbooks
    - Salary & Stipend Information will be added
  - b. Coaches Handbook - Content Review
2. Discussion Athletic Department Philosophy Development
  - a. MEMO Timeline & Process established
  - b. Related - Policies and Administrative Guidelines
    - i. PO 2431, AG 2431A, & AG 2431B
3. Discussion and Review of Student Accident Insurance Offer
  - a. PO 8760 Student Accident Insurance
4. Title IX Policy - Updates/Requirements
  - a. Special Update - Neola Overview of Title IX changes
  - b. NEW POLICY - PO 2264 Nondiscrimination on the Basis of Sex in Education...



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- c. Revision - PO 2266 Nondiscrimination of the Basis of Sex in Education...
- d. NEW ADMINISTRATIVE GUIDELINE - AG 2264 Nondiscrimination of the Basis of Sex in Education...
- e. Revision - AG 2266 Nondiscrimination of the Basis of Sex in Education...

### 5. Discussion and Planning with Board regarding:

- a. Administrative Assistant Workload Distribution - Admin. Review
  - i. Possible Recommendation Development with committee
- b. Nursing Services Reflection 23-24 & Planning for 24-25 with committee
  - i. PO 5310.01 Emergency Nursing Services

### ❖ FUTURE MEETING AGENDA ITEMS

- *August- Summer School Coordinator Review*
- *PI 8 Requirements:*
  - *Each school district board shall certify annually that every teacher, supervisor, administrator, and other professional staff member has been issued a valid certificate, license or permit by the department for the position for which he/she is employed before entering on duties for such position and that a copy of the valid certificate, license, or permit is on file in the district.*
- *Required annual review of AG9120A - Public Relations Objectives*

### ❖ AUGUST COMMITTEE MEETING DATE - Discussion

- Can we switch the meeting to the 2nd Wednesday, August 14th?

### ❖ ADJOURN

### UPCOMING MEETING(S):

#### Regular Board of Education Meetings

- Regular **Board of Education** Meetings take place the 4th Monday every month.

#### Committee Meeting Dates and Times may be altered (June, July, & August)

- **Buildings, Grounds & Finance Committee** - August Meeting TBD
- **Curriculum Committee** - August Meeting TBD
- **Policy & Human Resource Committee** - August Meeting TBD